

# AGENDA FOR MARCH 16, 2005

A meeting of the Nevada County Transportation Commission will be held on Wednesday, March 16, 2005 at **8:30 a.m.**, in the **Nevada City Council Chambers**, 317 Broad Street, Nevada City, California. No action will be taken at the meeting on any business not appearing on the posted agenda.

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The Commission welcomes you to its meetings, which are scheduled the third Wednesday of every other month. Your opinions and suggestions are encouraged. All meetings are recorded. The location of this meeting is wheelchair accessible.

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REGULAR MEETING: 8:30 a.m.

STANDING ORDERS: Call the Meeting to Order.

PLEDGE OF ALLEGIANCE

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ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMISSION ON A MATTER ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name and address for the record. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. For items **not** on the agenda, please refer to Public Comment listed after Action Items. (Time limitations are explained in an attachment to this agenda).

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INFORMATIONAL ITEMS: For discussion and possible action.

1. Financial Reports:

A. January and February 2005

- Local Transportation Funds.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.
- Regional Transportation Mitigation Fee Program Fund.

2. Correspondence:

- A. Caltrans Director's Office - Receipt of a copy of the U.S. Census Bureau "Census Transportation Planning Package 2000" on CD-ROMs providing data by place of residence, data by place of work, and journey-to-work flow ASCII data files. 1/12/05, File 1210.

- \* B. Gold Country Telecare, Inc. - Letter to NCTC stating Telecare will be submitting a Local Transportation Fund claim in FY 2005/06 in the amount of \$23,540. 1/17/05, File 725.11.3.
- \* C. California State Controller - Receipt of the preliminary estimate of the State Transit Assistance funds to be allocated for the fiscal year 2005/06. 1/24/05, File 1370.
- \* D. California State Controller - Receipt of the schedule of State Transit Assistance funds allocated for the second quarter of the fiscal year 2004/05. 1/24/05, File 1370.
- \* E. Nevada County Board of Supervisors - Letter to Governor Schwarzenegger requesting his administration stop further suspensions or loans of Proposition 42 or other transportation money to the General Fund to balance the state budget. 1/28/05, File 720.2.
- \* F. Truckee-North Tahoe Transportation Management Association - Letter to Congressman Doolittle restating TNT/TMA's support for federal earmark in TEA-21 Reauthorization to replace the SR 89 Donner Creek Underpass (Mousehole) in Truckee. 1/31/05, File 1420.
- \* G. Sacramento Bee - Article entitled, "Measure Restricts Raid on Gas Tax". 2/18/05, File 570.
- H. Email from Phil Carville and email response from Dan Landon - Regarding an article written in The Union by Sherri Baxter entitled, "Simple Ideas to Address Traffic Woes". Emails were sent to Commissioners, agenda packet recipients, and Mr. Carville's email distribution list. 3/4/05, File 772.
- \* Copies of these items are included in the agenda packet. Copies of correspondence not included in the agenda packet will be provided on request.

3. Executive Director's Report.

- 4. A. Caltrans District 3 - Project Status Report: Tom Brannon, Caltrans Project Manager for Nevada County.
- B. Park and Ride Update: Ann Marie Robinson, Caltrans Planner.
- 5. Truckee's Triennial Performance Audit Update: At NCTC's May 19, 2004 meeting, the Commissioners had requested that in approximately six months, Alex Terrazas from the Town of Truckee, provide a status report on the implementation of the recommendations in Truckee's Performance Audit.

CONSENT ITEMS: All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, members of the Commission, a staff member, or an interested party requests that a specific item be removed.

6. NCTC Minutes: January 19, 2005.

Recommendation: Approve Minutes.

7. 2005/06 FY State Transit Assistance Apportionments: The attached table has been prepared by staff based on the State Controller's preliminary estimate of State Transit Assistance funds for 2005/06 FY.

Recommendation: Adopt the apportionment table as a basis for allocation from the State Transit Assistance Fund for 2005/06 FY.

8. Revised Findings of Apportionment for 2004/05 and Preliminary Findings for 2005/06. The Nevada County Auditor/Controller has revised the estimate of Local Transportation Fund revenues for 2004/05 FY and has provided a preliminary estimate of Local Transportation Fund revenues for 2005/06 FY. In accordance with state statutes, staff has apportioned the estimated revenues to the entities within the jurisdiction of the Nevada County Transportation Commission.

Recommendation: Adopt Resolution 05-04 approving the revised findings of apportionment for 2004/05 FY, and adopt Resolution 05-05 approving the preliminary findings of apportionment for 2005/06 FY.

9. Staff Cost of Living Adjustment (COLA) and Performance Bonus: See attached staff report.

Recommendation: Adopt Resolutions 05-06 and 05-07.

#### ACTION ITEMS:

10. Election of Officers: The Commission will select a chairman and vice-chairman for 2005. This action is per the NCTC's Policies and Procedures Manual Section 103.0, Election of Officers and Duties, Item D: Elections: "The offices of chair and vice-chair shall be elected by a majority vote of the members present in January or as soon thereafter as possible..."

11. Annual Transit Needs Assessment: See attached staff report.

Action Requested: Review and approve the Nevada County Transit Needs Assessment 2004/05 FY and adopt Resolution 05-08.

12. Town of Truckee Allocation Request for Deferred Revenue: Through the adoption of Resolution 2005-09, the Town of Truckee has requested \$36,388 of Local Transportation Funds (LTF), identified as deferred revenue in the 2003/04 fiscal audit, be reallocated for transit/paratransit operations in FY 2004/05.

Action Requested: Approve Resolution 05-09.

13. Allocation Request from the City of Grass Valley: Through the adoption of Resolutions 04-69 and 05-02, the City of Grass Valley is requesting an allocation of \$163,338 of Local Transportation Funds for transit/paratransit operations in FY 2004/05.

Action Requested: Approve Resolution 05-10.

14. Allocation Requests from the City of Nevada City: Through the adoption of Resolutions 2005-04 and 2005-05, Nevada City is requesting an allocation of \$40,423 of Local Transportation Funds for transit/paratransit operations in FY 2004/05; and through adoption of Resolution 2004-13, Nevada City is requesting an allocation of \$31,838 of LTF for pedestrian/bicycle/sidewalk safety improvements.

Action Requested: Approve Resolution 05-11 and 05-12.

15. Allocation Request from Nevada County: Through the adoption of Resolution 05-56, the County of Nevada is requesting an allocation of \$40,798.00 from Community Transit Services Funds for transit/paratransit operations in FY 2004/05.

Action Requested: Approve Resolution 05-13.

16. Federal Transit Administration Section 5310: Adoption of the Regional Priority List. See attached staff report.

Action Requested: Adopt Resolution 05-14.

17. Western Nevada County Transit/Paratransit Governance Study Final Report: See attached staff report. (Final report in Commissioner's packets only).

Action Requested: Accept report as complete per terms of the contract with Nelson\Nygaard Consulting Associates.

18. Amendment II to the 2004/05 Overall Work Program: See attached staff report.

Action Requested: Adopt Resolution 05-15.

19. Proposed Projects for 2005/06 Overall Work Program: See attached report.

Action Requested: Provide comments.

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Commission, provided that no action shall be taken unless otherwise authorized by Section 54954.2 of the Ralph M. Brown Act.

COMMISSION ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

SCHEDULE FOR NEXT MEETING:

ADJOURNMENT OF MEETING:

This agenda was posted on or before March 11, 2005 at the Eric Rood Administrative Center, the Town of Truckee Administrative Center, and City Halls of Grass Valley and Nevada City.

For further information, please contact:

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